

**CUBETTI**

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PRIVACY STATEMENT

Cubetti, located at Vingerhoedskruid 6, 5803 KT Venray - NL, is responsible for the processing of personal data as mentioned in this privacy statement.

Contact data:

Willem Koenen is the Data Protection Officer of Cubetti.

He can be reached by telephone: +31614439536 or by e-mail info@cubettidesign.com

Personal data which we process:

Cubetti processes your personal data because you use our services or because you hand your personal data to us by yourself.

Below you will find an overview of the personal data which we process:

- First and last name
- Address
- Telephone number
- E-mailaddress
- Bank account number

Special or sensitive personal data which we process:

Our website and/or services do not have the intention to collect data about website visitors that are younger than 16 years old. Unless they have permission granted by parents or a guardian.

However, we cannot check if a visitor is older than 16. We recommend parents to be involved in online activities of their children to prevent personal data to be collected without parental consent.

If you are convinced we have collected personal data of a minor without permission, please contact us by e-mail at info@cubettidesign.com and we will delete the data.

Our goals and purposes of personal data processing:

Cubetti processes your personal data for following purposes:

- Processing your order or payment
- Being able to call or e-mail you whenever necessary to act out of profession
- To deliver goods and/or services to you

Automated decisionmaking:

Cubetti does not make decisions, about things that can have (significant) consequences to persons, based on automated decision making. This concerns decisions made by computer programs or systems without human involvement, for instance by a Cubetti employee.

Cubetti uses following computer programs or systems:

Reeleezee bookkeeping software



How long do we store your personal data:

Cubetti stores your personal data no longer than strictly necessary for realizing the goals for which your personal data was collected.

Cubetti uses following terms for the storage of personal data:

(Category) personal data > Storage term > reason

Personalia: > as long as necessary > contact / invoicing

Address: > as long as necessary > contact / invoicing

E-mail Address: > as long as necessary > contact / invoicing

Telephone number: > as long as necessary > contact / invoicing

Bank account number: > as long as necessary > invoicing / administration

Sharing personal data with Third Parties:

Cubetti only shares personal data to third parties if this is strictly necessary for the execution of our services or to meet legal obligations.

Cookies, or comparable techniques, which we use:

Cubetti uses functional, analytical and tracking cookies

Seeing, modifying or deleting personal data:

You have the right to see, modify or delete your personal data. Besides that, you have the right to withdraw your permission for the processing of personal data or to object the processing of personal data by Cubetti and you have the right for data portability. This means you can ask us to send your personal data to another party, selected by you.

You can file a request for seeing, modification, deletion or transmission of your personal data to info@cubettidesign.com

To be sure the request is made by you, we ask you to send along a copy of your ID. IN this copy, please hide your photo, machine readable zone and social security number as a way to protect your privacy. We will respond as quickly as possible, but within two weeks.

Cubetti would like to point out you may file complaints to our national organization, de Autoriteit Persoonsgegevens.

You can do this by following this link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we protect your personal data:

Cubetti takes the protection of your personal data seriously and takes measures to prevent misuse, loss, unauthorized acces, disclosure or modification.

If you feel your personal data is not protected well, please contact us:

info@cubettidesign.com